

INTERN REQUIRED FOR FOREIGN AND SECURITY POLICY TEAM OF THE BRITISH EMBASSY ROME

INTRODUCTION

The Foreign and Security Policy (FSP) team is seeking to hire an intern for a period of six months, starting in January 2022. They will work under the direction of the Foreign and Security Policy Officer.

The Foreign and Security Policy team deals with bilateral and international issues, justice and home affairs (JHA), migration, climate change, energy and environment. On the JHA side, we work closely with the Italian authorities to facilitate bilateral cooperation on tackling corruption, serious and organised crime and modern slavery. We also collaborate with Italian authorities to tackle illegal migration. On the FSP side, we work closely with the Italian government on priorities of joint concern internationally, whether bilaterally or multilaterally, including Libya, counter terrorism and cyber threats. On the climate change, energy and environment side, the team is focused on maximising the UK/Italy partnership of COP26. (Please note that this internship will support the FSP and JHA work predominantly). We also run a number of projects under various UK government funds in support of our prosperity, security and bilateral objectives. There will also be opportunity to get involved in the wider corporate activity of the Embassy and take advantage of learning opportunities.

The team collaborates closely with several UK government departments including the Foreign, Commonwealth and Development Office, Home Office, Ministry of Justice, Department for Business, Energy, and Industrial Strategy, UK Parliament and several Italian government ministries, NGOs and other stakeholders.

MAIN DUTIES/RESPONSIBILITIES

- Monitoring policy developments in Italy in key areas of interest, including through media and parliamentary monitoring, and desk research;
- Regular reporting on JHA, migration and FSP issues;
- Attending conferences and writing reports;
- Providing support for the organisation and delivery of Embassy events and inward and outward high level/ministerial visits;
- Project management support;
- Supporting the team in their day-to-day work such as Italian/English translation and administrative tasks.

REQUIRED EXPERIENCE AND SKILLS

- Enthusiasm, and ability to take the initiative
- Ability to work independently and stay on track
- Flexible and a strong team player
- Must be fluent in both spoken and written English and Italian

TERMS AND CONDITIONS

The opportunity is open to undergraduates and graduates as provided for by Italian Law DM142/98. The candidate will have to go through a selection process by way of an interview, conducted in English. The successful candidate will be granted a number of credits (crediti formativi), as indicated by the university.

Prior to the appointment, the Embassy will sign an agreement (Convenzione di Tirocinio) with the university. The agreement will set out the arrangements including tutor, health & safety and insurance cover.

The internship is not a work contract and as such is not paid. However the Embassy will pay the intern an allowance of €350 per month. This amount is not subject to tax under current local legislation. The intern would be expected to work an average of 30 hours per week, Monday to Friday, within the range of 09.00 – 17.00 with flexibility to support attendance at seminars and/or evening events.

Flexibility will be supported by the whole team to accommodate the intern's need in case of university exams or for studying.

Other administrative details are set out in the university '*progetto formativo*' to be signed once appointed to the internship.

Applications (covering letter + CV in English) will have to come through the university or promoting body by **10 DECEMBER 2021**. Applications must be sent to the following email address: italy.internship@fcdo.gov.uk

Please note that applications must be submitted through the university or promoting body as set out in Italian law: DM 142/98. Individual applications will not be considered. Interested students should liaise with the "Ufficio Stages" of their Faculty or University

Please note that confirmation of the appointment will be subject to security clearance and a reference check with the university.

HR Office
Rome